

Retention and Classification Report

Agency: Southeastern Utah District Health Department (3406)
28 South 100 East
Price, UT 84501

Records Officer Tracy Randall

28667 *Birth and death certificates

AGENCY: Southeastern Utah District Health Department

SERIES: 28667

3

TITLE: Birth and death certificates

DATES: 1945-1995.

ARRANGEMENT: Chronological by year, thereunder by date of birth or death.

DESCRIPTION:

These certificates document all live births and deaths in the State of Utah in compliance with UCA 26-2-5 (1995). In 1905, a state registry system of vital statistics was established at the State Health Department with local registrars. All certificates created prior to 1905 are only maintained at the local level and prior to 1978 some local registrars may not have reported all births to the State Health Department. Since 1978, all certificates maintained at the local level are duplicate certificates maintained by the State Health Department.

The information recorded in birth certificates includes the child's name, place of birth, date of birth, sex, and if child part of multiple birth; the parents' name, race, age, birthplace, occupation, and marital status; a record of children previously born to the mother; the length of the pregnancy; the child's weight and length at birth; the date of the serological test; and a description of any congenital malformations or birth injuries. For death certificates, the deceased's name, gender, date of birth, race, age, county of death, address, birth place, citizenship, marital status, name of spouse, social security number, occupation, and parents' names; cause of death; if an autopsy was taken; if accident, suicide, or homicide caused death; place and time of death; disposition of the body; name and address of mortuary or crematory; and signature of person certifying death.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 25, Item 3.

AUTHORIZED: 03/11/2015

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(continued)

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical

These records may duplicate certificates registered and filed with the Utah State Vital Records office. There is the possibility of certificates not filed, so these would be the only existing copy, plus there is insight into registration practices during the time period of these certificates.

PRIMARY CLASSIFICATION:

Exempt UCA 26-2-22 (2012)